

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



**Central
Bedfordshire**

please ask for Mel Peaston, Senior Democratic Services Officer
direct line 0300 300 6076
date 24 November 2009

NOTICE OF MEETING

SOCIAL CARE, HEALTH & HOUSING OVERVIEW & SCRUTINY COMMITTEE

Date & Time

Thursday, 3 December 2009 10.00 a.m.

Venue at

Room 15, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the SOCIAL CARE, HEALTH & HOUSING OVERVIEW & SCRUTINY COMMITTEE:

Cllrs Miss A Sparrow (Chairman), A M Turner (Vice-Chairman), Mrs J Freeman, P Freeman, Mrs R B Gammons, Mrs S A Goodchild, Ms A M W Graham, J Kane and P Rawcliffe

[Named Substitutes:

R A Baker, Dr R Egan, Mrs D B Gurney, P Hollick and B J Spurr]

All other Members of the Council - on request

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING**

AGENDA

1. **Apologies for Absence**

Apologies for absence and notification of substitute members.

2. **Minutes**

To approve as a correct record the minutes of the meeting held on 5 November 2009.

3. **Declarations of Interest**

To receive from Members declarations of interest and the nature thereof in relation to:-

- (a) personal interests in any agenda item;
- (b) personal and prejudicial interests in any agenda item;
- (c) any political whip in relation to items on the agenda.

4. **Chairman's Announcements and Matters of Communication**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions in accordance with the scheme of public participation set out in Annex 2 in Part 4 of the Council's Constitution.

6. **Public Questions, Statements and Deputations**

This is an opportunity for questions, statements and deputations from members of the public in accordance with the Public Participation Procedure set out in section A4 of the Council's Constitution.

7. **Disclosure of Exempt Information**

To consider proposals, if any, to deal with any item likely to involve the disclosure of exempt information as defined in the relevant paragraphs of Schedule 12A of the Local Government Act 1972 prior to the exclusion of the press and public.

8. **Call-In**

To consider any matter referred to the Committee in relation to the calling-in of a decision.

9. **Requested Items**

To consider any items referred to the Committee at the request of a Member under Procedure Rule 3.1 of Part D of the Constitution.

10. **Local Involvement Network (LINK) Update**

To receive an update from Bedfordshire LINK on local health matters influencing LINK activity as defined by the Health and Social Care Act 2001.

11. **Directorate Overview: Learning Disabilities**

To receive a presentation on Central Bedfordshire Council's approach to providing services regarding learning disabilities.

(Note: There is no report for this item.)

12. **Quarter 2 Budget and Performance Information**

To receive and consider Quarter 2 Budget and Performance information for the Social Care, Health and Housing Directorate.

13. **Substantial Variations and Developments of the Health Service**

To consider a report suggesting a framework for discussion with local NHS bodies and the Local Involvement Network (LINK) with the aim of reaching agreement on what constitutes "substantial" in the local context and how consultation in relation to substantial variations and developments of the health service should be carried out. (Report to follow)

14. **Revised Work Programme**

To consider the Committee's revised Work Programme for 2009/2010.

15. **Date of Next Meeting**

The next meeting will be held on Thursday, 7 January 2010 in Committee Room 1, Council Offices, High Street North, Dunstable.

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CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **SOCIAL CARE, HEALTH & HOUSING OVERVIEW & SCRUTINY COMMITTEE** held in Committee Room 1, Council Offices, High Street North, DUNSTABLE, Bedfordshire LU6 1LF on Thursday, 5 November 2009

PRESENT

Cllr Miss A Sparrow (Chairman)
Cllr A M Turner (Vice-Chairman)

Cllrs Mrs J Freeman
P Freeman
Mrs R B Gammons
Mrs S A Goodchild

Cllrs Ms A M W Graham
J Kane
P Rawcliffe

Members in Attendance: Cllrs Mrs R J Drinkwater
Mrs C Hegley

Officers in Attendance: Mrs P Coker – Head of Partnerships
Mr D Jones – Assistant Director
Commissioning
Mr H Khan – Head of Housing Needs
Mrs J Ogley – Director of Social Care,
Health and Housing
Ms M Peaston – Senior Democratic Services
Officer
Miss C Powell – Overview and Scrutiny Officer

Others in Attendance Mr A Morgan – Chief Executive, NHS
Bedfordshire
Ms S Sherratt – Communications Manager,
NHS East of England
Mr I White – Strategic Projects, NHS East
of England

SCHH/09/65 Apologies for Absence

There were no apologies for absence.

SCHH/09/66 Minutes

The minutes of the meeting held on 15 October 2009 were approved as a correct record and signed by the Chairman.

SCHH/09/67 Declarations of Interest

There were no declarations of interest.

SCHH/09/68 Chairman's Announcements and Communications

The Chairman, with the Committee's agreement, changed the order of the agenda to bring forward item 13 Bedfordshire and Luton Partnership NHS Trust (BLPT) Tender Process – Project Handover Update. This was in view of visitors who were attending only for this item.

SCHH/09/69 Petitions

No petitions had been received.

SCHH/09/70 Public Questions, Statements and Deputations

There were no questions, statements or deputations from the public.

SCHH/09/71 Disclosure of Exempt Information

No matters of exempt information were anticipated.

SCHH/09/72 Call-in

There had been no matters of call-in for consideration.

SCHH/09/73 Requested Items

There were no specific requested items.

SCHH/09/74 Bedfordshire Local Involvement Network (LINK) Update

The Committee noted the report which had been submitted by the Interim Vice-Chairman and Finance Officer of the LINK.

SCHH/09/75 Bedfordshire and Luton Partnership NHS Trust (BLPT) Tender Process - Project Handover Update

The Committee received a report of the Interim Assistant Director – Commissioning and a presentation given by Ian White, Strategic Projects Manager, NHS East of England. The slides are attached at **Appendix A**.

It was noted that a S75 Agreement would need to be signed in due course with the successful bidder. A common framework would be sought for all three participating local authorities with an appendix specific to Central Bedfordshire Council.

It was noted that particularly as there were current concerns about mental health service provision, the Council was eager to work with the new provider. Dr Patrick Geoghan had indicated that he was willing to address the Committee on mental health services in Bedfordshire and Members concurred that it would be appropriate for this to be programmed for January or February 2010. Members also welcomed the opportunity to visit some of the places where mental health services were provided.

The Chief Executive of Bedfordshire PCT explained concerns regarding control of the mental health service's assets together with the approach which had been adopted. It was noted that controls had been put in place to ensure that if an out-of-area provider delivered services they would not be able to take assets with them when they left. Assurances were being provided to the Co-operation and Competition Panel accordingly.

The Portfolio holder for Social Care and Health commented that in her recent visit to Weller Wing and Townsend Court she had seen improvements resulting from considerable refurbishment. This had proved so beneficial that a positive impact had been made on the length of stay of patients. The Director added that the shift in staff morale had been transformational.

RESOLVED:-

1. to note the report and the presentation;
2. to record the Committee's recognition of the innovative nature of the transaction to secure the delivery of mental health services in Bedfordshire, the first of its kind in the UK, and the achievement of design and delivery of a preferred bidder in less than 6 months from commencement of the project in February 2009;
3. subject to BLPT and Commissioner approvals, to support proceeding to signing of the contract;
4. that in the event of matters arising in the course of reaching contract finalisation which required a material change to the tender specification, the Committee would be supportive of such steps as were necessary to resolve matters for example requesting bid clarification and/or re-submission where appropriate, the re-evaluation of bids and, if necessary, the replacement of the preferred bidder with the reserve bidder;
5. to review progress in relation to the new management arrangements for local mental health services in January or February 2010.

SCHH/09/76 Overview of Central Bedfordshire Council's Adult Services System

The Director delivered a presentation which provided an overview of the Council's Adult Services system. The slides are attached to these minutes at **Appendix B**.

In response to a question, clarification was given regarding waiting times for occupational therapy assessments. It was noted that a considerable backlog had been inherited from the legacy authority which had now been addressed. Work was currently being undertaken on applications made during 2009. Central Bedfordshire Council was working with NHS Bedfordshire to develop an improved Occupational Therapy service.

A question was asked as to the impact on residents in relation to plans for the Wingfield unit. Members noted that several of the units were not in use and that work was underway in improving delivery of units of sheltered care. Members also noted that there was a need to develop the Authority's extra-care sheltered units. As the numbers of people with dementia increased, more dementia placements would be needed.

It was also noted that many of the people in need of support are self-funding and that supporting them through providing information and advice was part of the Council's welfare responsibilities.

In response to a question regarding measuring the outcome of providing grants it was noted that every Council grant in relation to adult social care had been logged and would continue this year. The impact of the grants would be assessed and reviewed in the future.

In relation to a question as to whether there were sufficient staff to deliver adult care services the Director advised that an exercise was being undertaken to ensure that the right staff were in place to carry out the necessary work. Improvements would be sought and training and development would be addressed. It was noted that a request had been made across the Council for interim and agency staff to be reduced. The Director commented that this would be difficult in Adult Social Care as those posts needed to be covered.

A discussion ensued regarding the difference between "entitlement" and "eligibility" and comments were made in support of people who had paid National Insurance contributions all their working lives but who might not be able to access the care they needed. It was noted that the Government's Green Paper, to be considered later on the agenda today, was proposing that although there would still be eligibility criteria, the entitlements arising from assessments would be portable to anywhere else in England.

The Chairman agreed to accept a question from Les Ford, a member of the public and of the Way Forward Panel. Mr Ford commented that the Government Green Paper would affect a lot of people and that in his view public consultation had been inadequate. He asked for information on the Green Paper to be brought to the Panel to enable discussion there, and the Panel's views and recommendations would then be sent back to the Council. The Director indicated that she was willing for an officer to attend the Panel and asked that such arrangements be made.

Members noted that the BUPA contract would end in 2010 and that work was being undertaken to look at the BUPA contract.

RESOLVED:-

1. to note the presentation;
2. that the slide in relation to Fair Access to Care (Eligibility Criteria) be sent in readable format to all members of the Committee;

3. that arrangements be made for an appropriate officer from the Social Care, Health and Housing Directorate to attend the Way Forward Panel to enable fuller consultation and clarity regarding the Government's Green Paper on adult social care.

SCHH/09/77 **Green Paper - Shaping the Future of Care**

The Committee received a report summarising options proposed in the Government's Green Paper *Shaping the Future of Care*. The report also set out a draft response to the Government's consultation which would inform the White Paper to be published in 2010.

The Director pointed out that there was an assumption in the Green Paper that people's own homes may be used for payment of residential care. The Committee was aware that many people were very much against this.

The Director also commented that currently the local authority determined the investment of the care budget in adult social care. If this was to be centrally determined, as seemed possible through proposals in the Green Paper, the role of Councillors in this extremely important area would be nullified. Currently local priorities could be woven into the national strategy for adult social care but this could be lost.

Members noted that if there was a move from "eligibility" to "entitlement" for all in relation to adult social care, this would represent a shift from the current position. Local authorities would not currently be able to respond to the needs of the whole of the adult care population if they all came forward.

It was suggested that the ethos of the national health service was that health care should be free at the point of delivery and that this was appropriate for other care needs too. The discussion about paying for care had arisen because of increase in need which the current system could not afford.

Members commented that they were shocked at the speed of the government timetabling of this matter which had been undertaken at the very end of its term of office before the next election. Comments were also made criticising the narrowness of the Government's consultation.

The Director read out to the Committee the recommendations which the Portfolio holder for Social Care and Health would be presenting at the next meeting of the Executive. Support was expressed generally by members of the Committee to these recommendations .

RESOLVED:-

1. to consider the proposals made in the Government's Green Paper and the potential impact on the future provision of adult social care in the Central Bedfordshire area;

2. to support the Portfolio holder's recommendations to the Executive in relation to the Green Paper;
3. to note that the Council's response to the consultation together with responses from the public in the Central Bedfordshire area would be returned before the close of the consultation period.

SCHH/09/78 **Let's Rent - Housing Option**

The Committee received and considered a report detailing an innovative private sector housing option which would allow households a choice in accessing a private sector regulated home with all the requisite support mechanisms for tenancy sustainment, if required.

The *Let's Rent* approach would provide a low cost and high quality alternative housing option which would not require expensive rent deposits but would instead make use of a unique insurance scheme to indemnify any losses for landlords.

Members noted that the scheme would enable greater stability in their homes for vulnerable households which would also lead to a reduction in changes in their children's schooling.

Members were assured that there were sufficient properties available for rent for the purposes of the scheme, and that the scheme would make use of high quality homes. In response to a question it was noted that in view of the exceptional nature of the scheme, it was hoped that approvals would be given to the payment of rents to landlords instead of tenants.

A typographical error in paragraph 10 was amended.

The Committee was assured that rigorous monitoring of the scheme would take place, on a monthly basis with landlords and on a weekly basis with internal officers and officers from Aragon Housing Association. A request was made that an update on the scheme be provided to the Committee in six months time.

Members indicated their support for the scheme and asked that their support be referred to the Executive.

RESOLVED:-

1. to note the report and commend the innovative nature of the scheme;
2. that the Committee would receive an update of the Let's Rent scheme in six months time;
3. to refer the Committee's support of this Housing option to the Executive when it considered the scheme.

SCHH/09/79 **Work Programme 2009-2010**

The Committee considered its amended Work Programme and noted that there were matters which had been raised during the course of the meeting which would amend it further.

It was also noted that the NHS Bedfordshire Strategy which had been the subject of a refresh would be submitted to the PCT's Board before being brought before the Committee in December.

A report on Substantial Variations in relation to consultation on NHS matters would also be brought to the Committee in December.

RESOLVED to note that the Work Programme would be amended to reflect the current position.

SCHH/09/80 **Date of Next Meeting**

RESOLVED to note that the next meeting would be held on Thursday 3 December 2009 at 10.00am, in Room 15 at Priory House, Shefford.

Chairman

Date

(Note: The meeting commenced at 10.00 a.m. and concluded at 12.00 p.m.)

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Project Handover Central Bedfordshire Council – Social Care, Health & Housing Overview & Scrutiny Committee 5 November 2009



Bedfordshire and Luton Mental Health and Social Care Partnership NHS Trust

Our Objectives:

- Attain Foundation Trust status
- Provide safe, high quality health and social care services
- Operate in suitable facilities
- Maintain financial viability
- Deliver improved standards of service user care

Delivering Foundation Trust status

BLPT asked the EoE to lead the process

Board keen to:

- drive up quality
- unleash innovation
- develop more responsive services
- support staff in developing excellence
- connect with their local community

An inclusive project board

- Members
 - East of England Chair
 - BLPT
 - NHS Bedfordshire
 - NHS Luton
 - Bedford Borough Council
 - Carers and Service Users
- Observers
 - Monitor
 - CCP
 - Department of Health

A Competitive NHS Process

- Objectives
 - ensure safe, high quality service
 - deliver improved service standards
 - maintain financial viability
 - deliver Foundation Trust Status
 - follow Transaction Manual and PRCC



The Bottom Line for Mental Health Services

- To provide excellent, safe, sound, supportive, cost effective, transformational mental health services for the residents of Bedfordshire and Luton that promote independence, health, well-being and choice and are shaped by accurate assessment of community needs.



Priorities For The Mental Health Tendering Exercise For Social Care Services

- Ability to demonstrate how social care statutory duties are Delivered
- Ability to demonstrate leadership for adult social care at all levels within the organisation, to achieve a culture of integration which goes beyond simple joint provision
- Ability to provide professional guidance and support systems for staff carrying out social care functions



Joined Up Excellent Services

Ability to deliver services which fully integrate health and social care services including joined up assessment and service provision between health and social care agencies which promote recovery from illness maximising independent living through access to:

- ordinary housing
- transport
- leisure
- information and advice including financial advice and welfare benefits
- life-long learning

Ability to deliver services which will be seen as excellent by those who use or depend on them



Consistent Safe And Transformational Services

- Ability to ensure that social care services offered to mental health service users are consistent and compatible with those provided to other care groups
- Ability to deliver the government agenda on transforming social care through the delivery and development of self-directed support systems and increased use of direct payments
- Ability to deliver services which safeguard vulnerable adults protecting them, from abuse, maltreatment, neglect, exploitation, discrimination, fear, harassment and hate crime

We will achieve in NHS Bedfordshire and NHS Luton:

- Darzi
- Towards The Best Together
- A Healthier Bedfordshire
- World Class Commissioner Status
- Implementation of a Joint Mental Health Commissioning
- Strategies across Bedfordshire and Luton
- Excellent Service Users and Carers experience

Ambition

- We will develop services based upon positive outcomes for our service users
- We will only commission services that will improve the well being of our community
- We will increase our provision of services in Primary Care providing more choice for service users, their families and GP's.
- We will commission state of the art specialist secondary care services to support this.
- We will commission more services in the community and reduce our use of hospital in-patient care



Partnerships

- We have service users and carers working jointly with our commissioners
- We work closely and integrally with PBC's
- We have strong relationships with the third sector
- We are establishing collaborative relationships with our new unitary colleagues

Process & Timetable

Action	Completed by
Receive Expressions of Interest	24 April 2009
Pre-qualifying Questionnaire Stage	22 June 2009
Invitation to Tender Returned	24 August 2009
Recommendation of Award	16 September 2009
Award Ratified by Commissioners, BLPT and NHS EoE	w/c 22 September 2009
Due diligence and contract close	1 October 2009 to mid-November 2009
Contract Award	27 November 2009
Implementation and Transfer	1 December 2009 to 31 March 2010
Service Commencement	1 April 2010

Progress

- ITT stage complete following;
- Evaluation of 4 bids by a team of 24 evaluators in 5 workstreams
- Bidder presentations to
 - Service User and Carer Reference Group – 3 September
 - Board to Board – 10 September
- Project Board recommendation – 16 September 2009
- NHS Commissioner, BLPT & NHS EoE approvals - 22-44 September 2009

ITT Evaluation

Bidder	Final Audited Score at 18 th September	Bidder Ranking
SEPT	72.7	1 st
Hertfordshire Partnership NHS FT	71.9	2 nd
Cambridgeshire and Peterborough NHS FT	52.0	3 rd
Camden and Islington NHS FT	50.7	4 th

Recommendation

- 1st place and preferred bidder – SEPT
- 2nd place and reserve bidder – Hertfordshire Partnership NHS FT
- Both bidders have met all 3 pre-conditions

Approvals

- NHS Luton – AM 21 September 2009
- BLPT – PM 22 September 2009
- NHS Bedfordshire - PM 23 September 2009
- NHS East of England – 24 September 2009

Co-operation and Competition Panel

- Stage 1 outcome
 - “...that there is a realistic prospect that the acquisition of BLPT by any of the four short-listed bidders will result in a material adverse effect on patients and taxpayers, the CCP considers that further investigation is warranted and we will proceed to a stage 2 evaluation.”
- Stage 2 – to conclude no later than 11 January 2010
- We are working closely with DoH and Monitor to resolve questions

Next Steps

- Conclude outstanding issues with SEPT
- Establish and implement transition plan
- Bidder due diligence and contract completion
- Full business case
- Parallel Assessment of merged organisation by Monitor

Recommendations

- Affirm recommendation of the BLPT Handover Project Board
- Agree to preferred and reserve bidder arrangements, delegating authority to Project Board to proceed as required.
- Advise how best to continue engagement.

Future Commitment to Scrutiny

- Details of Winning Bid to SCHH OSC 3rd December 2009
- Public Announcement 6th December 2009
- Successful Bidder undertakes to present to SCHH OSC within three months of Contract Award.
- Further review dates to be agreed.

NHS
East of England
Strategic leadership for your local NHS

NHS
Bedfordshire and Luton
Mental Health and Social Care Partnership NHS Trust

Questions

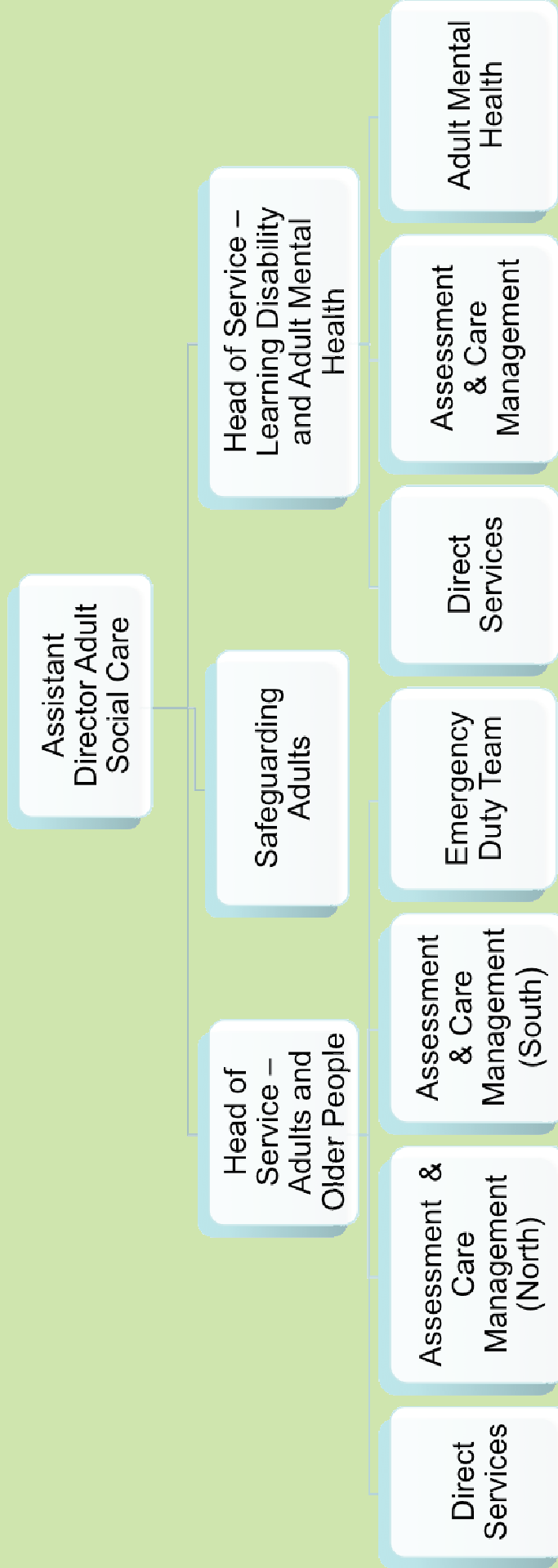


Social Care, Health and Housing Overview & Scrutiny Committee

An Overview of Central Bedfordshire Council's Adult Services System

Julie Ogley – Director of Social Care, Health and Housing

Structure



Budget



Central
Bedfordshire

- Overall Net Budget – circa £42m (£46.5m)
- Older People - £21.2m
- Re-ablement - £2.8m
- Learning Disabilities - £13.5m
- Physical & Sensory Impairment – £3.6m
- Mental Health - £340k
- Grants/Payments to Voluntary Organisations

Process



Central
Bedfordshire

- Enquiry/Referral
- Sign Posting/information & advice
- Fair Access to Care – Eligibility Criteria
- Assessments
- Care Plan
- Resource Allocation
- Service Delivery
- Review/Monitoring

Fair Access To Care (Eligibility Criteria)



<p>Critical – when</p> <ul style="list-style-type: none"> • life is, or will be, threatened; and/or • significant health problems have developed or will develop; and/or • there is, or will be, little or no choice and control over vital aspects of the immediate environment; and/or • serious abuse or neglect has occurred or will occur; and/or • there is, or will be, an inability to carry out vital personal care or domestic routines; and/or • vital involvement in work, education or learning cannot or will not be sustained; and/or • vital social support systems and relationships cannot or will not be sustained; and/or • vital family and other social roles and responsibilities cannot or will not be undertaken. 	<p>Substantial - when</p> <ul style="list-style-type: none"> • there is, or will be, only partial choice and control over the immediate environment; and/or • abuse or neglect has occurred or will occur; and/or there is, or will be, an inability to carry out the majority of personal care or domestic routines; and/or • involvement in many aspects of work, education or learning cannot or will not be sustained; and/or • the majority of social support systems and relationships cannot or will not be sustained; and/or • the majority of family and other social roles and responsibilities cannot or will not be undertaken.
<p>Moderate - when</p> <ul style="list-style-type: none"> • there is, or will be, an inability to carry out several personal care or domestic routines; and/or • involvement in several aspects of work, education or learning cannot or will not be sustained; and/or • several social support systems and relationships cannot or will not be sustained; and/or • several family and other social roles and responsibilities cannot or will not be undertaken. 	<p>Low – when</p> <ul style="list-style-type: none"> • there is, or will be, an inability to carry out one or two personal care or domestic routines; and/or • involvement in one or two aspects of work, education or learning cannot or will not be sustained; and/or • one or two social support systems and relationships cannot or will not be sustained; and/or • one or two family and other social roles and responsibilities cannot or will not be undertaken.

Process



Central
Bedfordshire

-
- Enquiry/Referral
 - Sign Posting/information & advice
 - Fair Access to Care – Eligibility Criteria
 - Assessments
 - Care Plan
 - Resource Allocation
 - Service Delivery
 - Review/Monitoring

Examples of Services



Central
Bedfordshire

- Assessment
- Occupational Therapy
- Day Opportunities
- Domiciliary Care
- Supported Living
- Out of Hours
- Adult Placement
- Drugs & Alcohol
- Direct Payments
- Supported Employment
- Re-ablement
- Accommodation
- Care Homes
- Extra Care
- Information & Advice
- Sensory Services
- Safeguarding
- Carers Services

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Meeting: Social Care Health and Housing Overview & Scrutiny Committee

Date: 3 December 2009

Subject: Bedfordshire Local Involvement Network (LINK) Update

Report of: Bedfordshire LINK

Summary: The report provides Members with an update from Bedfordshire LINK, highlighting local health matters influencing LINK activity as defined by the Health and Social Care Act 2001.

Contact: Bob Smith, Interim Vice Chairman and Finance Officer,
Bedfordshire LINK.

Public/Exempt: Public

Wards Affected: All

Function of: n/a

Key Decision n/a

**Reason for urgency/
Exemption from call-
in (if appropriate)** n/a

CORPORATE IMPLICATIONS

Council Priorities:

n/a

Financial:

n/a

Legal:

n/a

Risk Management:

n/a

Staffing (including Trades Unions):

n/a

Equalities/Human Rights:

n/a

Community Development/Safety:

n/a

Sustainability:

n/a

RECOMMENDATION:

1. **That the Social Care Health and Housing Overview & Scrutiny Committee note the contents of this report for information.**

Reason for Recommendation: So that Members of Joint Health & Housing Overview & Scrutiny Committee are aware of the work undertaken by Bedfordshire LINK.

Current LINK Activity

1. Mr Patrick Hall MP for Bedford and Kempston as Chairman of the All Party Parliamentary Group on Patient and Public Involvement in Health has invited a member of the Bedfordshire LINK to the next Parliamentary meeting on 8th December following his presentation to the LINK Board on 30th October.
2. As a result of a previous OSC meeting, NHS Bedfordshire, have added Carers' Cards and Safeguarding Adults checks into the Performance Framework visits to GPs practices.
3. It is now understood that Bedford Borough are keen to establish their own LINK organisation sooner than the majority of the present LINK membership wished. The 'split' is likely to occur early in 2010.
4. A note of thanks has been received by Bedfordshire LINK from The Skin Care Campaign for the excellent participation by Bedfordshire LINK in the recent stakeholder event concerning the redesign of dermatology care.
5. Bedfordshire LINK has also made a difference within the East of England NHS Ambulance Trust on two issues: Arrival (emergency call) at home where carer is blind; Transport arrangements for someone who is deemed to be overweight.

Meeting: Social Care Health & Housing Overview and Scrutiny Committee
Date: 3 December 2009
Subject: Quarter 2 Performance Report
Report of: Portfolio Holders for Social Care Health & Housing
Summary: The report highlights the Quarter 2 performance for the Department

Contact Officer: Ian Porter, AD Policy, Partnerships & Performance
Public/Exempt: Public
Wards Affected: All
Function of: Council

RECOMMENDATIONS:

1. that the Committee notes and considers this report
2. that the Committee considers any issues from this report that could form part of their work programme

Introduction

1. The Council's framework for performance management supports the delivery of CBC's priorities. Those indicators that have been identified as 'critical' now form the quarterly corporate performance suite – included at Appendix A.
2. This is the second Quarterly Performance Report for Central Bedfordshire Council. The Budget Monitoring Report will be presented to the Committee at the same time as this Quarterly Performance Report to provide a better link between performance and finance issues.

Quarter 1 – Key Messages

3. As this is only the second Performance Report for Central Bedfordshire, work is still on going to ensure that we can accurately report on all of the indicators quarterly.

Conclusion and Next Steps

4. The Committee is also asked to consider any issues from this report that could form part of its work programme.

CORPORATE IMPLICATIONS

Council Priorities:

The Quarterly Performance Report underpins the delivery of the Council's Priorities

Financial:

None directly but there are possible investment decisions to improve performance

Legal:

None

Risk Management:

Areas of ongoing underperformance are a risk to both service delivery and the reputation of the Council

Staffing (including Trades Unions):

None

Equalities/Human Rights:

It is important that consideration is given to all our Central Bedfordshire communities when considering public facing performance indicators – particularly vulnerable groups.

Community Safety:

None

Sustainability:

None

Appendices:

Appendix A – (Quarter 2 Performance Report)

Appendix B – Budget Monitoring Report

Indicators	Linked to LAA	Unit	Good is	Outturn 08/09	Quarter 1 June 09	Quarter 2 Sept 09	Quarter 3 Dec 09	Quarter 4 March 10	Year to Date	Performance Judgement (Q compared with Q)	Target 09/10
NI 125 - achieving independence through rehabilitation/intermediate care	NO	%	High	74.0%	N/A	N/A	-	-	N/A	-	N/A
NI 130 - Clients receiving Self Directed Support	YES	%	High	9.6%	10.3%	11.1%	-	-	11.1%	Off track	18.0%
NI 132 - Timeliness of social care assessment (all adults)	NO	%	High	91.7%	89.1%	87.4%	-	-	88.2%	Monitor	92%
NI 135 - Carers receiving needs assessment or review and a specific carer's service, or advice & information	YES	%	High	23.8%	18.8%	16.9%	-	-	16.9%	Off track	30%
NI 136 - People supported to live independently (per 100,000 population)	NO	No.	High	2835.20	3201.5	3185.7	-	-	3185.7	Monitor	3205
NI 145 - Adults (Learning Disabilities) in settled accommodation	NO	%	High	60.2%	59.7%	61.7%	-	-	61.7%	Monitor	65.0%
NI 146 - Adults (Learning Disabilities) in paid employment	NO	%	High	0.9%	1.1%	3.0%	-	-	3.0%	Monitor	4.0%
NI 149 - Adults (Mental Health) in settled accommodation	NO	%	High	54.94%	N/A	N/A	-	-	N/A	-	N/A
NI 150 - Adults (Mental Health) in employment	NO	%	Low	6.71%	N/A	N/A	-	-	N/A	-	N/A
C72 - Admissions of supported residents aged 65+ (rolling 12 months)	NO	Per 10,000	Low	98.5	87.3	73.6	-	-	74.1	On track	80
Occupational Therapy - Number waiting	NO	No.	Low	NEW	517	418	-	-	418	-	N/A

NT = No Target, ND = Not Due, NR = Not Recorded
 N/A = Not Available, NEW = New Indicator

Indicators	Comments
NI 125 - achieving independence through rehabilitation/intermediate care	Monitoring period should have started 01 July, with tracking to commence 91 days later. Business process, recording system and reporting process to be identified. Reporting data not due to be received and reported on until October.
NI 130 - Clients receiving Self Directed Support	Individual Budgets still not being progressed, there has been an improvement in Direct Payments. Although individual budgets can not yet be progressed as unit costs are still awaited from Finance. There may also be some technical issues regarding the recording of Individual Budgets on Swift. Unit Costs should be signed off by the 20th October. Procedures for personal budgets will be issued by 23rd October.
NI 132 - Timeliness of social care assessment (all adults)	Performance has dropped since last month. Both Mental Health (75%) and Occupational Health (37%) assessments are contributing to the reduced performance. Both areas are being targeted for improvement. High-level meeting with BLPT has been held to address issues for recording/performance. Interim manager employed to manage OT service and to review lists.
NI 135 - Carers receiving needs assessment or review and a specific carer's service, or advice & information	Following lists of data quality issues being distributed, this indicator has increased this month, the overall quarterly direction of travel was downward. The target set, based on historical data is high, due to interpretation used by BCC recording criteria. Use of agency staff who unfamiliar with SWIFT and increase in staff sickness and specialist Carer's Social Worker continuing to be off sick following surgery have impacted upon recent performance. Anecdotal evidence points to potential recording issues as activity has remained constant. James Robinson-Morley has been meeting with the teams to help clarify/address issues with recording on Swift. Plan to continue with last month's actions and ensure that all new/temporary staff are adequately inducted in terms of using SWIFT and ensuring that all necessary fields on SWIFT have been properly completed. We are reviewing existing records of activity to ensure that all activity relating to Carers assessments and reviews have been fully recorded.
NI 136 - People supported to live independently (per 100,000 population)	Indicator has fallen below 09-10 target, this could be due to data cleansing taking place. There are issues in relation to the clients groups that are being counted for this indicator. Work continues to identify which clients can be counted, the definition is to be revisited.
NI 145 - Adults (Learning Disabilities) in settled accommodation	Target is above previous and peer performance. Performance has improved. An additional five customers have entered into the service who are not in settled accommodation. Overall number is relatively small and therefore any movement is likely to be significant in percentage terms. We are seeing improvements in performance and continuing with current actions, including avoiding residential care.
NI 146 - Adults (Learning Disabilities) in paid employment	Target is between previous and peer performance. Performance has improved. Small number of customers have been identified as being in employment from outside care management system. We are seeing improvements in performance, continuing with current actions and ensuring that all data is captured and recorded.
NI 149 - Adults (Mental Health) in settled accommodation	Not recorded by Social Care staff on Swift system. Outturn data for 08/09 recently received, Q1 results anticipated in Q3. No peer performance information yet available. Meeting held on 1 October with BLPT to agree data set and targets.
NI 150 - Adults (Mental Health) in employment	Not recorded by Social Care staff on Swift system. Outturn data for 08/09 recently received, Q1 results anticipated in Q3. No peer performance information yet available. Meeting held on 1 October with BLPT to agree data set and targets.
C72 - Admissions of supported residents aged 65+ (rolling 12 months)	Now reported as year to date. Currently well below target (which is Good) however admissions are expected to rise through the winter months. Demand remains high with respect to Older People needing admission to long term care, who have got advanced diagnosis of dementia. Figures likely to increase during the winter months, where admissions generally increase. Continuing with current action plan, but recognising that this is a demand and needs a led service.
Occupational Therapy - Number waiting	The number of clients on the waiting list has fallen following an increase last month. There are now no clients classed as "Low" eligibility and one classed as "Moderate" (down from 172). "Substantial" has risen by 148. Average days waiting has reduced to 145 days. Interim manager employed to manage service and to review lists.

NT = No Target, ND = Not Due, NR = Not Recorded

N/A = Not Available, NEW = New Indicator

Indicators	Linked to LAA	Unit	Good is	Outturn 08/09	Quarter 1 June 09	Quarter 2 Sept 09	Quarter 3 Dec 09	Quarter 4 March 10	Year to Date	Performance Judgement (Q compared with Q)	Target 09/10
SOVA Number of current investigations - 2009/10	NO	No.	NEW	NEW	28	27	-	-	27	-	N/A
Average time taken for SOVA investigations (days) - 2009/10	NO	No.	NEW	NEW	53	50	-	-	50	-	N/A
NI 141 - Percentage of vulnerable people achieving independent living	YES	%	High	87.0%	89.5%	N/A	-	-	N/A	-	76.9%
NI 142 - Percentage of vulnerable people who are supported to maintain independent living	YES	%	High	99%	99.5%	N/A	-	-	N/A	-	98.0%
NI 156 - Number of households living in temporary accommodation	NO	No.	Low	47	25	37	-	-	37	On track	50
NI 156 - Number of households living in temporary accommodation (households with dependants / pregnant)	NO	No.	Low	30	11	26	-	-	26	On track	40
NI 158 - Percentage of non-decent homes	NO	%	Low	1.6%	1.5%	1.6%	-	-	1.6%	Monitor	0% Dec 2010
Households successfully obtaining a property of their choice	NO	%	High	NEW	NEW	55%	-	-	55%	-	N/A
Anti-Social Behaviour activity a) number of cases.	NO	No.	Low	NEW	8	37	-	-	37	-	NT
Anti-Social Behaviour activity b) % of cases	NO	%	High	NEW	100%	92%	-	-	92%	On track	75%
Tenant Involvement in service development: a) Friends	NO	%	High	NEW	30%	27%	-	-	27%	On track	25%

NT = No Target, ND = Not Due, NR = Not Recorded
N/A = Not Available, NEW = New Indicator

Indicators	Comments
SOVA Number of current investigations - 2009/10	Choice of alternate indicator has been agreed for future reports and an appropriate target will be established.
Average time taken for SOVA investigations (days) - 2009/10	Average time taken to complete investigations has dropped since last month. New measures to be developed.
NI 141 - Percentage of vulnerable people achieving independent living	Quarter 2 performance should be available for the next performance board. Quarter 1 was an improvement on Q4 08/09 performance. Need to understand what has generated the improved result. Information will be requested from the Supporting People Team.
NI 142 - Percentage of vulnerable people who are supported to maintain independent living	Quarter 2 performance should be available for the next performance board. Quarter 1 was an improvement on Q4 08/09 performance. Need to understand what has generated the improved result. Information will be requested from the Supporting People Team.
NI 156 - Number of households living in temporary accommodation	Figures reported for Central Bedfordshire including Aragon and Council Temporary Accommodation figures. Performance is currently strong but under pressure, in terms of the likely out-turn. Systems have been put in place to ensure that Aragon's figures are available on a monthly basis. There is no variance at this time, and the out-turn is expected to be consistent with the proposed target. The main action is to review and monitor regularly, to gauge whether the trend changes or changes in terms of composition (i.e. the specific Need for temporary accommodation - for example, a higher proportion of families with dependent children). The current approach is rigorous, plan to be more rigorous in terms of gate keeping.
NI 156 - Number of households living in temporary accommodation (households with dependants / pregnant)	See above
NI 158 - Percentage of non-decent homes	Increased number of decent homes due to dwellings identified as not meeting the Decent Homes Standard following the Tenant Conference. Performance is strong. Approximately 200 properties become non-Decent in April 2010 (6%), however, this is programmed and to be expected. Also, all refusals to works (approx 45 currently) will be asked again during 2010. These are exempt from target which relates to Council properties. Overall, on track. No variance from planned trajectory to December 2010.
Households successfully obtaining a property of their choice	Report is being developed by Home Connections, but an accurate bespoke report has been created to cover CBC. The measure indicates that Choice Based Lettings (CBL) is generally meeting the housing needs of the group that is at the margins of the Allocations Policy and doing so within a reasonable period, that is, three months. Overall participation in this group is high and stands at 84% during the three month period. Monitoring is underway for the households who have not bid at all during this period. Over 70% of the unsuccessful group had a failed bid due to the fact they bid for an incorrect property that did not meet their housing need. Others in the group were unsuccessful for a number of other reasons. This indicator is liable to fluctuation due to a number of reasons such as customer aspiration, lack of suitable properties and further development of this indicator.
Anti-Social Behaviour activity a) number of cases.	Cases being referred for action have been increasing, which is good. A large increase in cases opened in March, that did not require any further action after investigation, resulted in 8 cases being closed in July 2009. However, there are still a large number of other cases still being progressed. Action continues to work with other partners, and seek positive interventions with the families involved. Cases continue to be progressed.
Anti-Social Behaviour activity b) % of cases	See above
Tenant Involvement in service development: a) Friends	Reduction in involvement could be contributed to the reduction of the number of Repair Satisfaction Surveys being completed by the Customer Service Team and the lateness of the data provided to the Tenant Participation (TP) team. The menu of involvement means that more and more tenants are coming forward. Tenants conference is planned for September 2009.

NT = No Target, ND = Not Due, NR = Not Recorded

N/A = Not Available, NEW = New Indicator

Indicators	Linked to LAA	Unit	Good is	Outturn 08/09	Quarter 1 June 09	Quarter 2 Sept 09	Quarter 3 Dec 09	Quarter 4 March 10	Year to Date	Performance Judgement (Q compared with Q)	Target 09/10
Tenant Involvement in service development: b) Ambassadors	NO	%	High	NEW	1.1%	1.1%	-	-	1.1%	On track	1%
% of relevant Adult Social Care staff in post who had training to identify and address risks to adults whose circumstances make them vulnerable	NO	%	High	52%	N/A	N/A	-	-	N/A	-	80%

Indicators	Comments
Tenant Involvement in service development: b) Ambassadors	See above
% of relevant Adult Social Care staff in post who had training to identify and address risks to adults whose circumstances make them vulnerable	A figure of 43% was reported in July. This measure needs to be reviewed. The training programme for 09-11 has been agreed. A SOVA competencies framework has been drafted and feedback is awaited. The 5th draft of the workforce strategy was received following the workshop held in mid September, the feedback from this is being considered.

SUBJECT:	Budget Management Report for the period as at 30th September 2009
REPORT AUTHOR:	Finance Manager on behalf of Director of Social Care, Health and Housing
PURPOSE:	To provide information on the budget position at 30 th September 2009 to enable decisions to be taken on resource allocation and service delivery.
RECOMMENDATIONS:	<p>The Service Management Team/Portfolio Holder/Executive is recommended to:</p> <ul style="list-style-type: none"> a) Note the latest budget projections for the year and the associated service implications. b) Agree to any management actions proposed at paragraphs 2.2 (d) and 3.4 (d) and determine whether any other changes to service provision need to be made in the light of these. c) Note budget virements since last report.

1.0 Introduction

1.1 The report sets out the financial position to 30th September 2009 and the latest forecast position at year end. Table A shows the net revenue position, Table B the forecast revenue movements since last month and Table C the capital position.

2.0 Executive Summary Revenue

2.1 The full year forecast position is £4.8m over budget, with variances over £100k detailed at paragraphs 4.1 to 4.7. The full year forecast incorporates anticipated savings of £500k based on those items flagged green in the recovery plan. The projected forecast overspend relates to the Directorate's adult social care budget which includes a combination of legacy pressures including unachieved inherited efficiency savings, undercosted establishment, and continuing overspend on mental health services care packages due to insufficient budgets allocation – the table below analyses the current position.

	<u>Inherited legacy pressures</u>	<u>Pressures from budget build</u>	<u>TOTAL</u>
	£000	£000	£000
Learning disabilities pay – direct services	680	220	900
Mental Health packages	240	100	340
Unachieved efficiency targets	391	0	391

Older People - direct payments	161	639	800
Additional efficiencies	0	557	557
Undercostings on pay			
- Extra care sheltered housing	0	310	310
- Sheltered employment	0	110	110
	1,472	1,936	3,408
Current year operational pressures (balance)			1419
Total Forecast overspend			4,827

In addition, in-year contract management issues have created pressure in the adult social care budget in relation to additional spot purchasing of residential and home care for older people. The management team has produced an action/recovery plan to address the forecast overspend which is appended to this report.

A nil variance is forecast in respect of expenditure against Housing budgets – for both the Housing Revenue Account (HRA - the local authority’s housing stock) and the Housing General Fund (homelessness, private sector housing stock, disabled facilities grants). There is also a healthy HRA reserve of £4m available to offset any potential overspends within the HRA revenue budgets. The overspend projected in housing management will be met from the HRA reserve.

Forecast changes from previous month

The change in forecast, between August and September report is a decrease of £126k which is mainly due to improved forecasting and an increase in income levels in particular on BUPA client’s contribution where clients have been financially assessed this month and included in the forecast.

Year-to-date

The year-to-date position overall is an overspend of £1m versus a full year forecast variance of £4.8m. For adult social care, the year-to-date overspend is £1.6m which indicates a higher full year overspend, however, the largest year-to-date variance of £1.3m – BLPT (Beds and Luton Partnership Trust) - reflects the payment on account to the four care providers. For Business and Performance, the year-to-date underspend of £131k relates to the departmental training budget.

The HRA year-to-date underspend of £295k is the result of various items which have yet to be posted or accrued for. These include £1.8m of depreciation charges which should be accrued for. In addition approximately £1.4m of capital expenditure has been incorrectly posted to revenue. It is anticipated that this will be corrected in time for period 7 budget monitoring report.

Additionally, there are a number of risks and opportunities not incorporated in the 2009/10 forecast:

Risks

There are four risks that are not currently possible to quantify:

- On the 1st April 2009 Councils took responsibility for the commissioning of learning disabilities services including re-provision of services from BLPT (February 2008). Discussions are taking place with the provider to establish the 2009/10 contribution.
- Funding of ex long stay patients of Fairfield and Bromham Hospitals and continuing health care customers.
- Contracts Compliance – there are some contractual disputes with both domiciliary and residential care providers which may have a financial impact requiring a settlement.
- There is currently no identified budget manager for Substance Misuse packages within the Directorate. This area was overspent in 2008/09.

There are also additional service costs (minor works, equipment and Disabled Facilities Grants) associated with the clearance of the Occupational Therapy (O.T) waiting list. These are not reported in the forecast as yet.

Discussions are taking place on the Council's commitment to the pooled mental health budget for 2009/10.

Forecasts for shared services' expenditure and income are largely forecast on budget – some final agreements were higher than the budgeted amount and subject to changes in usage which have not yet been taken account of and will impact on the forecast outturn.

Opportunities

The Directorate is carrying out an investigation to improve the financial assessment business process. The clearance of the current backlog may well provide additional income. Officers are taking action to ensure income from all sources including other Local Authorities is accounted for within the budget.

The Home from Hospital/IMC service is currently forecast on budget, however, in 2008/09 there was a significant underspend which is not currently reported in the forecast. Further discussions are to take place with the provider to establish the 2009/10 contribution.

Discussions are taking place on the Council's commitment to the pooled mental health budget for 2009/10.

In 2008/09 grant funding was applied to some areas of on-going commitment which have now reverted to base budget funding.

(c) Key Service Implications

Management actions to reduce the projected overspend will mean that the Directorate will:

Not be able to meet the social care needs of residents who meet assessment criteria;

Receive increases in complaints and potential legal challenge to funding decisions;

Not be able to deliver on the Personalisation agenda for social care;

Limit user choice by maximising and /or extending block contract usage;

Potentially suffer from deterioration in relationships with key partners.

(d) Key Management Actions

In addition to management action outlined in section 2b (ii) the following are actions and key lines of enquiry also being pursued during the next reporting period for Social Care, Health and Housing though the financial impact of these is not certain at this stage.

- The weekly Adult Social Care panel will continue to approve care packages – Heads of Service
- A breakdown of purchasing by each team and service area is to be established so as to confirm actual commitment and spend – AD Adult Social Care and Finance
- To consider and approve recruitment to posts only where service delivery and performance would be compromised. This is required in the first instance to achieve the 5% managed vacancy factor saving already incorporated in the budget, and also to meet the budget shortfall – Director's approval required
- To maintain current levels of spend and ensure that previous years' underspends on service are maintained wherever possible – Heads of Service
- To identify and quantify the impact of cross-boundary transactions with other Local Authorities especially with Learning Disability direct services clients – Heads of Service and Finance
- To maximise the use of all block and cost and volume contracted services (for residential and domiciliary care in particular for older people) and in house services (especially for adults with a learning disability) and ensure, through robust contract compliance, that the best rates are achieved and contract remedy is used where service refusal is unreasonable and results in additional costs – All Managers
- To clear the backlog in financial assessments and reduce delays in undertaking financial assessments – AD Business and Performance

- To review the forecast reported for Learning Disabilities assessment and commissioning and seek service justification of the additional budget required for transitions – Head of Service and Finance
- To identify expenditure which could be legitimately charged to specific grants - ADs and Finance

2.2 Forecast movement to previous month

Table B below summarises the movement in forecast between months. The August forecast outturn was £51.6m – this has reduced to £51.4m – changes in the forecast outturn are summarised below.

(a) Underspends/Reduced Forecast

£130k – Older People Day Care – this reflects dowery income previously omitted from the forecast.

£218k – Older People Assessment and Care – this reflects a reduced forecast for Direct Payments and external home care

£159k – LD & MH Management – the reduced forecast reflects the revised forecast on salaries and professional services which was undertaken for the first time.

£90k – BUPA Block Contract – this reflects increase in client contribution income as more financial assessments are completed.

(b) Overspends/Increased Forecast

£89k – the increased forecast reflects increase in agency costs as part of improved forecasting taking place this month on Physical and Sensory Impairment.

£150k – the forecast has been updated to reflect current staff structure on LD Direct Management. There is no budget provision for this.

£98k – forecast increased due to increased activity on Equipment Pooled Budget.

£182k – Supporting People – the increased forecast reflects the element of the ABG now added to the forecast expenditure

£157k – Business System – this reflects the forecast expenditure on the Social Care Business Support SLA with Bedford previously omitted from the forecast.

3.0 Executive Summary Capital

3.1 Capital spending is forecast to be £5.1m below the Capital Programme budget of £18.2m for the year and this is largely due to delays as a result of unitary. Good progress has been made in relation to the identification of project managers this month including forecasting in SAP.

3.2 In total £8.3 million has been identified as slippage from 2008/09 and is awaiting Executive approval. This includes the Learning Disability Campus Closure scheme -

£6.1m – for which Central Bedfordshire is acting as the agent for Bedford Borough and Luton Borough. Further funding is expected in this financial year. The report on the Capital Programme Review to the October Executive will provide further update on scheme progress.

3.3 Slippage over £250k

In total £3.1m has been identified as slippage majority of which is on Adult Social Care both legacy and current schemes. The Budget Manager has resubmitted revised business case with modifications to the original schemes as part of the Medium Term Financial Strategy. A request to carry-forward 2008/09 Campus Closure capital grant of £1.5m has been approved by the Department of Health and is now reflected in the slippage figure.

Forecast over/underspends over £100k

(a) Underspends

£5.2m across a range of social care and general fund housing schemes – this is partly due to delays with schemes not going ahead and modifications to the original schemes.

(b) Overspends

an overspend of £367k is projected on Disabled Facilities Grants. Due to the statutory nature of this service, it will not be possible to avoid this overspend, however, the Head of Service is considering other funding possibilities, which could include a reduction in the expenditure on Discretionary Grants.

(c) Key Service Implications

In the case of externally funded projects, there is a risk that funding is time-limited and will need to be returned to the originator if not used.

(d) Key Management actions

To approve the use of new year capital grant items – Mental Health Supported Capital Expenditure and Social Care IT infrastructure. Project lead officer has now been identified.

To note that external financing of all schemes could also be subject to volatility and that this too will form part of capital monitoring.

- (i) To note that a Project Initiation Document (PID) needs to be completed for all Executive approved slippage schemes.
- (ii) The Head of Service to identify additional funding to fully support the forecast outturn on DFG
- (iii) DMM to consider whether the legacy schemes accord with the service objectives and priorities of the new authority.

4.0 Detailed Revenue Analysis by Operational Group

4.1 Table A – Revenue Actuals to date and Forecast Year End position

The year-to-date position is an overspend of £1m against a full year forecast overspend of £4.8m. Further analysis of this is provided in Table A below.

TABLE A	A	B	C	D	E	F	G	H	I	J	K	L
SOCIAL CARE, HEALTH AND HOUSING REVENUE BUDGET 2009/10	Annual Budget	Profiled Budget	Actual spend	Year-to-date Variance	Forecast	Use Of Existing Earmarked Reserves	Revised Forecast	Forecast Variance	Proposed Transfer To reserves	Variance After Proposed Tfrs (H)+(I)	Proposed Provisions	Variance After Proposed Provisions (J)+(K)
<i>Net Expenditure</i>	£000	£000	£000	(A) - (B) £000	£000	£000	£000	(E) - (A) £000	£000	£000	£000	£000
Director	232,607	116,304	163,910	47,606	246,388		246,388	13,781		13,781		13,781
Housing Services (HRA) Total	5	2	(294,747)	(294,749)	12,018	(12,013)	5	0		0		0
Housing Management (GF) Total	2,043,122	1,021,562	1,049,821	28,259	2,043,122	0	2,043,122	0		0		0
Adult Social Care Total	36,892,218	18,446,113	20,000,676	1,554,563	40,760,072	0	40,760,072	3,867,854		3,867,854		3,867,854
Commissioning Total	6,214,215	3,107,108	2,931,130	(175,978)	6,954,496	0	6,954,496	740,281		740,281		740,281
Bus System & Market Strategy Total	1,268,973	634,487	503,138	(131,349)	1,474,356	0	1,474,356	205,383		205,383		205,383
GRAND TOTAL	46,651,140	23,325,576	24,353,928	1,028,353	51,490,452	(12,013)	51,478,439	4,827,299	0	4,827,299	0	4,827,299

4.2 Table B - Movement on Forecast Year End Position (to previous month)

TABLE B

	Sept Forecast	Aug Forecast	Forecast Movement
<i>Net Expenditure</i>	£000	£000	£000
Director	246,388	233,238	13,150
Housing Services (HRA) Total	5	5	0
Housing Management (GF) Total	2,043,122	2,032,207	10,915
Adult Social Care Total	40,760,072	41,325,533	-565,461
Commissioning Total	6,954,496	6,753,871	200,625
Bus System & Mkt Strategy Total	1,474,356	1,259,018	215,338
GRAND TOTAL	51,478,439	51,603,872	-125,433

4.3 Detailed Commentary on Director

The year to date actual spend is £48k overspend, which is largely due to recruitment of agency staff and salaries - £32k. The remainder overspend is due to redundancy costs which will be funded from the transition budget and adjusted accordingly for the October budget monitoring. The forecast net expenditure for the year is £14k over budget.

4.4 Detailed Commentary on Assistant Director Housing

Housing Revenue Account

Head of Housing Services – the year-to-date is an overspend of £1.8m but this reflects the fact that no accrual has been done for the depreciation charge relating to HRA.

Asset Management – the year-to-date is an overspend of £1.4m but this is mostly due to misposting of capital expenditure due to SAP procurement problems. The full year forecast is on budget but further work is required to confirm the exact amount to be transferred to capital. Once this exercise is complete the forecast will be more reliable.

(a) Variances over £100k

None

(b) Service Implications

None

(c) Management Actions

There are no management actions. Finance action is, however, required to ensure that rents are fully reconciled between the rent system (Simdell) and SAP and that expenditure is appropriately recoded as capital and revenue housing subsidy payments.

Housing General Fund

Prevention, Options and Inclusion – the year to date is an overspend of £136k. This is primarily due to the fact that prepayments to Aragon Housing Association have not been accounted for. However, there remains a risk that demand for Homelessness accommodation could increase suddenly if unemployment rises significantly. This has yet to materialise.

Private Sector Housing Options – on the revenue side there is an underspend on salaries but recruitment is underway. Additional staffing resources may be required to cover the increase in demand for Disabled Facilities Grant, although it is likely that this extra cost will be suitable for capitalisation.

(a) Variances over £100k

No full year variances are reported here

(b) Service Implications

None

(c) Management Actions

To closely monitor the position on homelessness – use of the hostel, temporary accommodation, bed and breakfast and HRA stock to quantify the financial impact in the current and future years.

To monitor and report on the position on DFG applications.

4.5 Detailed Commentary on Assistant Director Adult Social Care

(a) Variances over £100k

Underspends

Although there is a projected £162k underspend in the Emergency Duty Team, a reduction of £34k from previous month due to increased overtime allowances, this is a shared service across Bedford Borough and Luton and further work is required to understand how much of this underspend can be apportioned to Central Bedfordshire. This will be reviewed by the AD for Social Care.

Head of Adult Social Care - £645k net underspend, a reduction of £85k from last month which is due to reduced agency and salary costs mainly on SOVA. Overall the underspend represents the 2009/10 growth budget of £1.2 m for adult social care transitions and demographic growth which is now forecast to be spent within Learning Disabilities Assessment and Commissioning and Older People Assessment and Commissioning. This underspend is reduced by a significant overspend in relation to an unachievable income target of £557k introduced to balance the 2009/10 budget.

Enablement – this is showing a £484k net underspend, which is due to over-statement of budget that needs to be vired across to Older People Day Care.

Overspends

There are a number of overspends within parts of the budget due to how the budget was initially established but also a number of legacy overspends which continue to affect the 2009/10 forecast.

Older People and Physical Disability Management - £200k overspend— non-achievement of legacy efficiency targets of £317k re day care and increases in successful applications for continuing health care funding. These efficiencies were originally allocated to learning disabilities in the Beds CC budget but have now been allocated to older people to identify alternative efficiencies. There is currently no plan to achieve this. This area also includes the Assistive Technology budget which needs renegotiating on behalf of Central Bedfordshire.

Older People Assessment and Care Management – £1.9m overspend. This is a decrease of £0.3m on the previous month's projected overspend as a result of a corrective measures included in the Recovery Plan.

£133k – Occupational Therapy – the forecast overspend relates to use of agency staff. There is also a legacy income budget of £87k relating to health funding for OTs which was discontinued during 2008/09.

£168k – Physical and Sensory Impairment – the forecast overspend is due to increase in package costs.

LD and MH Management - £158k overspend, a decrease of £159k from previous month as a result of updated forecast on salaries and professional

services. There is a possibility that the budget in this area is overstated and a virement will be required. This area includes, in addition to the Service Manager's budget, the budget for external packages for mental health clients. A significant overspend is forecast – the forecast is consistent with last year's expenditure on Central Beds clients.

£1.1m Learning Disabilities Assessment and Commissioning - the forecast overspend includes the full year effect of 2008/09 year transition commitments, use of Bedfordshire and Luton Partnership Trust (BLPT) reprovision block contract voids, notified new transition commitments and Continuing Health Care funding for 2009/10. The anticipated new spend in this area associated with children transferring to adult services – "Transitions" - was included as growth of £1m in the base budget. This budget has not yet been vired from the Head of Adult Social Care where it is reported as a significant underspend.

£1m overspend on Learning Disabilities Direct Services, an increase of £150k on the previous month's projected overspend – the establishment costing for this area omitted significant numbers of posts; therefore the pay budget is underfunded by circa £980k. It should be noted there was a significant overspend in LD Direct Services in 2008/09.

Sheltered Employment - £109k shortfall on the Ludun workshop and Workstep sheltered employment schemes – the shortfall reflects the omission of the payroll cost of Sheltered Placement scheme participants. An increase of £8k from august due to improved forecasting and data cleansing.

(b) Service Implications

See Executive summary Para 2.1

(c) Management Actions

To consider and approve recruitment to posts only where service delivery and performance would be compromised. This is required in the first instance to achieve the 5% managed vacancy factor saving already incorporated in the budget, and also to meet the budget shortfall.

To maintain current levels of spend and ensure that previous years' underspends on service are maintained including those which require re-negotiation on behalf of central Beds.

To identify and quantify the impact of cross-boundary transactions with Bedford Borough Council re Learning Disability direct services clients.

To maximise the use of block contracted services (for residential and domiciliary care in particular for older people) and ensure, through robust contract compliance, that the best rates are achieved and contract remedy is used where service refusal is unreasonable and results in additional costs.

To review the forecast reported for Learning Disabilities assessment and commissioning and seek service justification of the additional budget required for transitions.

To review mental health packages services and spend to establish their relevance and cost-effectiveness.

To reach agreement with partners on funding arrangements for Central Bedfordshire including the Mental Health Pooled budget, the Learning Disabilities pooled budget, the Assistive Technology contract, C.A.R.T funding with NHS Bedfordshire.

4.6 Detailed Commentary on Assistant Director Commissioning

(a) Variances over £100k

£270k BUPA block contract, a reduction of £91k from previous month due to improve financial assessment on client contribution. The overall overspend on BUPA is due to underachievement of income associated with the block contract due to levels of voids; forecasts are prepared based on the Contract Manager's occupancy database (not Swift Financials) – financial assessment data is not updated here – further work is need to obtain actual weekly financial assessment.

£152k overspend on Contracts, majority of which is down to increased activity (discharge/end of life policies within health services means more people are being helped to remain in their own home) on the Equipment pooled budget. There has also been a noticeable increase in the procurement of specialist equipment and a significant increase in repairs. These are being addressed through a number of measures now being implemented to try and bring the spend down or within budget including a review of authorisation limits, pin restrictions and a panel that reviews all specialist orders.

Supporting People - £168k overspend, an increase of £182k from August forecast which now includes the ABG element of the grant expenditure to fund the day to day management of the Supporting People Programme. There is an SLA in place with Bedford Borough Council taking the lead on this.

£125k overspend on Personalisation which is due to reduction in ABG grant plus unplanned expenditure for Alzheimer's day event (no budget provision for this) including increased grant expenditure on carer's contracts.

(b) Service Implications

The level of unavailable voids in the BUPA block contract impacts on Older People's Assessment and Commissioning in that it necessitates additional spot contracts.

(c) Management Actions

To resolve access to beds with BUPA via independent review of BUPA's decisions to refuse new cases.

To reconcile BUPA and Swift occupancy details to check that all clients' financially assessed income is included in the forecast and to check the treatment of self-funders.

To ensure that all funding agreements with health re shared posts are identified and finalised so that income forecasts can be updated.

To ensure that pooled budget and shared contract agreements are finalised and appropriate mechanisms for invoicing are put in place.

To follow up on the recommendations of the report on the Learning Disabilities health transfer to ensure that there is a robust framework for reporting on scheme, provider and client costs, activity and income.

4.7 Detailed Commentary on Assistant Director Business and Performance

(a) Variances over £100k

Business Systems – overspend of £199k due to an inherited efficiency saving of £74k relating to the proposed merger of the Financial Assessment team and the Welfare Rights team. This is not forecast to be achieved. In addition, the forecast movement between September and August, has seen an increase of £157k which is due to the forecast for the Social Care Business Support SLA with Bedford Borough omitted from the august forecast and the expenditure forecast for the income attainment exercise.

(b) Service Implications

None

(c) Management Actions

To clear the backlog in financial assessments and reduce delays in undertaking financial assessments.

5.0 Revenue Virement Requests

Whilst there have been, and will continue to be a number of budget changes termed "technical adjustments" - no virements have been actioned during April to September. In

future months, any material virements between Head of Service areas will be reported should they occur.

There are a number of virements pending which require Executive approval on the basis that they include pay budgets. These are appended to the final report.

6.0 Key Risks and Cost Drivers

The monthly Performance Board for Social Care, Health and Housing has established key risk factors to be reported on a monthly basis.

Key Risk Area	2009/10 budget £000s	2009/10 forecast £000s	Variance £000s	Commentary
Repairs and Maintenance Expenditure (HRA)			0	Further work required to establish true forecast as detailed in main report – HRA reserve to fund any overspend
Disabled Facilities Grant/Private Sector Improvements				Head of service is working on joining up former District reporting systems to give combined finance/activity summary
Learning Disabilities care packages expenditure				£x.xm forecast overspend on res care, £x.xm forecast overspend on direct payments, £x.xm forecast underspend on other care package lines
BUPA occupancy/cost of voids				* Not able to report as client data cleanse being undertaken
Domiciliary Blocks				Forecast position across all adult social external blocks and spots. For 65+ broadly on budget and equivalent to 2008/09 outturn but based on shift from home care to direct payments, there

				should be a sizeable underspend. For Phys Dis underspend of £k forecast.
Physical Disabilities care packages expenditure				Direct payments forecast overspend = £k – user nos + 3 on April 09, + 76 on Dec 08
Older People care packages expenditure				£.m forecast overspend on direct payments – volumes Dec 08 –164 users, Sept 09 xxx users £m forecast overspend on res care spots – opening clients Apr 09 234, Sept 09 clients xxx , £m forecast overspend on respite care blocks and spots
OT Assessments	Not available	Not available		Further analysis pending – assessment data not on Swift, financial impact not quantified
PCT Funding	Not available – under discussion	Not available		Estimated contribution due from Bedfordshire PCT for old Section 28A, pre-CHC funding – ongoing discussions as to split of LD Commissioning transfer for 2009/10

7.0 Achieving Efficiency Savings

A number of efficiency savings are built into the 2009/10 base budget and are detailed in the budget monitoring appendices. The major efficiency is a 5% managed vacancy factor which will be tracked in relation to the projected outturn against budget for pay including agency.

The Care Services Efficiency Delivery agency (C.S.E.D) is currently undertaking a review of business processes within Central Beds with a view to identifying opportunities for efficiencies.

8.0 Reserves Position

Reserves will be reported once closure of all legacy authorities' accounts has been finalised. There will be an earmarked reserve for the HRA but minimal earmarked reserves for social care and health and general fund housing.

9.0 Carry forward Requests

There are none requested.

10.0 Detailed Capital Analysis

10.1 Table C – Capital Actuals to date and Forecast Year End position

TABLE C

Service Area	Original Budget 2009/10 Gross Exp £000s	Unapproved Slippage from 2008/09 Gross Exp £000s	Other Budget Adjustments 2009/10 Gross Exp £000s	Current Budget Unapproved 2009/10 Gross Exp £000s	Actual to Date Gross Exp £000s	Forecast Outturn 2009/10 Gross Expenditure £000s	Slippage 2010/11 £000s	(Under)/Overspend 2009/10 £000s
HRA	5,686	-79	0	5,607	782	5,686	0	79
Social Care and Housing General Fund	4,225	8,226	158	12,609	1,888	7,401	3,091	(5,208)
Total	9,911	8,147	158	18,216	2,670	13,087	3,091	(5,129)

10.2 Detailed Commentary on Capital

The full year forecast is an underspend of £5.1m of which £3.1m has been identified as slippage into 2010/11.

(a) Variances over £50k

An overspend of £205k is forecast on DFGs but this will be funded in part by additional capital grant .

(b) Service Implications

In the case of externally funded projects, there is a risk that funding is time-limited and will need to be returned to the originator if not used. For one such scheme – Campus Closure – there is a reputational risk to the authority of not delivering this scheme on behalf of its partners.

(c) Management Actions

To identify responsible officers for capital monitoring where not already identified specifically social care IT infrastructure

To approve the use of new year capital grant items – Mental Health Supported Capital Expenditure and Social Care IT infrastructure as required

To note that external financing of all schemes could also be subject to volatility and that this too will form part of capital monitoring.

To note that a Project Initiation Document needs to be completed for all Executive approved slippage schemes.

The Head of Service to identify additional funding to fully support the forecast outturn on DFG.

DMM to consider whether the legacy schemes accord with the service objectives and priorities of the new authority via the Capital Programme Review.

(d) Virements approved by Corporate Asset Management Group (CAMG)

No capital virements have been approved.

11.0 Workforce Data

The workforce data for Social Care, Health and Housing is reproduced below :

12.0 Aged Debt Analysis

13.0 Payments Indicator

In future reports, the time taken to pay suppliers by Assistant Director areas of responsibility will be included.

14.0 List of Appendices

Table A – Corporate Budget Monitoring

Table B - Capital Budget Monitoring – detailed scheme analysis

Table C – Efficiencies

Table A – Corporate Budget Monitoring

Details of planned action	Expected Full Yr Savings £000	Savings to date £000	Status (RAG)	Comment
Weekly social care panels to continue to approve all new/revised placements	0	0	Green	All panels operating strictly in accordance with eligibility criteria
To review care package/purchasing forecasts to ensure that all forecasts and expenditure are robust and supported by activity /trends	900	650	Green	On-going review & challenge by service and finance
To consider and approve recruitment to posts only where service delivery and performance would be otherwise compromised	150	0	Green	No post recruited to unless approved by the Director
To identify and quantify the impact of cross-boundary transactions with other local authorities	To be determined		Amber	Financial analysis to be completed by service & finance & agreed with other authorities
To review the implications of block contract issues and potential remedy	30	0	TBA	Maximise use of block contract volumes/prices, seek best spot prices.
Maximise use of block contracted services including in-house services	0	0	TBA	
Clear the backlog in financial assessments and improve business process	135	0	Amber	Significant work has taken place to identify the backlog & suggest improvements to business process.
Identify eligible base budget expenditure to be funded from grants	100	0	Green	It is likely that some project work & associated costs would meet grant conditions
TOTAL	1,315	650		

TABLE B

07.08.2009

Short text	Original budget	Slippage from 2008/09 unapproved	Other adjustments - unapproved	In year adjustments - unapproved	Current budget - unapproved	Actual to date - September	Forecast Outturn	(Under)/Over spend	Slippage 2010/11
	9,911	8,147	158	0	18,216	2,670	13,087	(5,129)	3,091
Social Care Health	4,225	8,226	158		12,609	1,888	7,401	(5,208)	3,091
Adult Social Care	1,163	6,571	0		7,734	899	4,594	(3,140)	2,961
4 Community Bases 08	0	179			179	0	0	(179)	179
Reprovision of Hoste	0	133			133	0	0	(133)	133
Learning Disability	0	183			183	0	0	(183)	183
NHS Campus Closure 0	0	6,076			6,076	899	4,594	(1,482)	1,482
Reprovision of Hoste	736				736	0	0	(736)	736
Development of Four	427				427	0	0	(427)	427
Business & Performanance	99	1,134	158		1,391	0	107	(1,284)	130
Travellers Sites 0809 - Timb	0	1,029			1,029	0	0	(1,029)	
Adult AC IT Infrastr	0	21			21	0	0	(21)	
Mental Health Grant	0	6	71		77	0	77	0	
Linslade Sch Site Ag	0	78			78	0	30	(48)	
Social Care SCP - Si	0		130		130	0	0	(130)	130
Social Care IT Infrastructure	99	0	(43)		56	0	0	(56)	
Commisioning	0				0	0	0	0	
Housing Services General F	2,963	521	0		3,484	989	2,700	(784)	
Aldwyk HA 0809	0	148			148	0	0	(148)	
RTB Administration	16				16	6	0	(16)	
Empty Homes - CPO's	200				200	0	0	(200)	
Private Sector DFG D	246	216			462	143	500	38	
Private Sector DFG M	1,676	157			1,833	840	2,200	367	
Housing Association	825				825	0	0	(825)	
Housing Services HRA	5,686	(79)	0		5,607	782	5,686	79	
Window Replacement	817				817	280	817	0	
Asbestos Removal	163				163	0	163	0	

Details of Saving		Target					To report in Efficiency Return		Comments
		£'000	Green	Amber	Red	Total	£'000	£'000	
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	Enter why you have entered the values you have in the red / amber / green columns.
SCH&H									
	Vacancy Savings 5%	967				0	0		Applied across HRA, Housing General Fund and Social Care
	Supplies and Services - inflation saving	191				0	0		No inflation allowed on some supplies and services lines ie printing and stationery
	Other Employee Costs - Inflation removal	11				0	0		
	Staff Advertising / Training Expenses	42				0	0		Mainly staff advertising within adult social care - procurement saving??
	Training Savings	80		80		80	40		Assumed to be achievable on the the basis that this is a discretionary budget
SCH&H Total		1,291	0	80	0	80	40		

Meeting: Social Care Health & Housing Overview & Scrutiny Committee

Date: 5 November 2009

Subject: Work Programme 2009-2010

Report of: Portfolio Holders for Social Care Health & Housing

Summary: The report provides Members with details of the currently drafted work programme following initial discussion of the subject at the last meeting.

Contact Officer: Cheryl Powell

Public/Exempt: Public

Wards Affected: All

Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

The work programme of the Social Care Health and Housing Overview & Scrutiny Committee will contribute indirectly to all 5 Council priorities.

Financial:

n/a

Legal:

n/a

Risk Management:

n/a

Staffing (including Trades Unions):

n/a

Equalities/Human Rights:

n/a

Community Development/Safety:

n/a

Sustainability:

n/a

RECOMMENDATIONS:

1. That the Social Care Health and Housing Overview & Scrutiny Committee considers and approves the work programme attached, subject to any further amendments it may wish to make; and
2. That the Social Care Health and Housing Overview & Scrutiny Committee considers whether it wishes to add any further items to the work programme and/or establish any Task Forces to assist it in reviewing specific items.

<i>Reason for Recommendation:</i>	<i>So that Members of the Social Care Health and Housing Overview & Scrutiny Committee can further refine its work programme for the municipal year 2009 - 2010.</i>
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Work Programme

1. As Members will be aware, the Committee received a presentation at its first meeting, which provided an overview of the work of the Social Care Health and Housing directorate and the key issues and challenging facing it.
2. At this meeting, and with the support of the officers in attendance, Members highlighted a number of priority items for inclusion in an initial Committee work programme, a summary of which is attached at Appendix A.
3. The Committee is now requested to consider further the work programme attached and amend and/or add to it if considered necessary. This will allow officers to plan accordingly but will not preclude further items being added during the course of the year if Members so wish and capacity exists.

Task Forces

4. In addition to further consideration of the work programme, Members will also need to consider how each item will be reviewed i.e. by the Committee itself (over one or a number of Committee meetings) or by establishing a Member Task Force to review an item in greater depth and report back its findings.

Conclusion

5. Members are requested to consider and agree the attached work programme, subject to any further amendments/additions they may wish to make and highlight those items within it where they wish to establish a Task Force to assist the Committee in its work.

Draft Work Programme for Social Care Health and Housing Overview & Scrutiny Committee 2009 – 2010

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
1.	7 th January 2010	Directorate Overview: Update on the Personalisation Agenda	<i>The content of this Directorate Overview is currently being devised within the Directorate</i>	
2.		Annual Performance Assessment for Adult Social Care	the Committee to receive a report on areas of performance not met	Members will be informed of the corrective action being taken, in line with the Recovery Programme, to address areas of underperformance and to ensure standards of care is maintained.
3.	4 th February 2010	Overview of Mental Health	The committee will receive an overview presentation from the Interim Chief Executive of Bedfordshire and Luton Mental Health and Social Care Partnership NHS Trust (BLPT), Dr Patrick Geoghegan OBE	
4.		Status report of NHS Beds Strategic Plan refresh	The Committee requested that Bedfordshire PCT bring back its Strategy for review by the OSC (and in line with minute ref JSC/08/26 of the Joint Health Scrutiny Committee)	At its meeting held on the 30 th July 2009, the Joint Health Scrutiny Committee resolved “to refresh the Strategy in light of the responses received, the responses to the recommendations of the Joint Health Overview and Scrutiny Committee and the need to update the financial scenarios based on the anticipated future financial situation.”

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
5.		NHS Beds Work Programme	The Committee may wish to consider issues arising from the PCT's 2009/2010 - 2010/2011 work programme, based on the Current Agenda* presented to the Committee by Andrew Morgan, Chief Executive – NHS Bedfordshire at the Committee's meeting held on the 10 th September 2009	To effectively plan the Committees work for the year ahead and to ensure the simultaneous planning and management of the Committee's work programme is in line with the Council's Social Care, Health & Housing Directorate.

* **NHS Bedfordshire's Current Agenda**

- A Healthier Bedfordshire'
- Delivering the Operational Plan
- Quality, Innovation, Productivity, Prevention (QIPP)
- World Class Commissioning
- Ceasing to be a provider
- Practice Based Commissioning
- Partnership agenda
- Demand Management
- Swine Flu

6.		CQC performance ratings for NHS Bedfordshire	The Committee to receive a report on areas of performance not met	The PCT to inform Members of the corrective action being taken to address areas of underperformance and to ensure standards of patient care is maintained.
7.	4 th March 2010	Quarter 3 Budget & Performance Information	To receive the Budget and Performance information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's financial performance against budget for Q3

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
8.		Bedfordshire and Luton Mental Health and Social Care Partnership NHS Trust – Project Handover Update		Further to the Committee’s meeting of the 5th November 2009, Members will receive an update report discussing the details of the winning bid
9.		Update on the Adult Social Care Recovery Plan	The Committee to consider an update of the Adult Social Care Recovery Plan	The Directorate will provide an update to the Social Care, Health and Housing Overview and Scrutiny Panel within the corporate performance monitoring framework.
10.	26th March 2010	** - Currently there is no business scheduled for the Committee - **		
11.	29 th April 2010	National Dementia Strategy	The Committee may wish to receive a report discussing Central Bedfordshire’s response to commissioning services in line with their residents and their involvement regionally to the national dementia strategy’s framework	<p>The strategy launched in February 2009 provides a framework within which local services can:-</p> <ul style="list-style-type: none"> • deliver quality improvements to dementia services and address health inequalities relating to dementia; • provide advice and guidance and support for health and social care commissioners and providers in the planning, development and monitoring of services; and • provide a guide to the content of high quality services for dementia

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
12.	20 th May 2010	Supported Employment	Due to national changes suggested, the Committee may wish to consider how the proposals may affect individuals working under the Supported Employment regime.	Supported employment is widely recognised as a major way of helping disabled people get and sustain work. Research has shown that in the UK, supported employment is not yet delivering its full potential, at least in part due to a wider social policy framework that fails to accommodate this approach.
13.		Homelessness Housing Option: Lets Rent	The Committee will receive an updated position of the development of this housing option which assists the homeless to acquire and remain in high quality sustainable homes in the private sector.	At its meeting held on the 15 th October 2009, the Committee resolved to receive a progress report of the Let's Rent initiative since its adoption at the 10 th November Executive meeting
Previous Work Programme Items				
14.	3rd December 2009	Directorate Overview: Learning Disabilities	<i>The content of this Directorate Overview is currently being devised within the Directorate</i>	
15.		Substantial Variations & Developments of Health Services	To consider a framework on what constitutes a substantial variation.	The Committee may wish to discuss what constitutes substantial with local NHS Bodies and the Local Involvement Network (LINK) on an agreed definition in the local context and how consultation should be carried out.

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
16.		NHS Beds Strategic Plan refresh	The Committee requested that Bedfordshire PCT bring back its Strategy for review by the OSC (and in line with minute ref JSC/08/26 of the <i>Joint Health Scrutiny Committee</i>) The Committee will receive a presentation of the report received by NHS Bedfordshire November Board meeting	<i>At its meeting held on the 30th July 2009, the Joint Health Scrutiny Committee resolved "to refresh the Strategy in light of the responses received, the responses to the recommendations of the Joint Health Overview and Scrutiny Committee and the need to update the financial scenarios based on the anticipated future financial situation."</i>
17.		Quarter 2 Budget & Performance Information	To receive the Budget and Performance information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's financial performance against budget for Q2
18.		Private Sector Housing Renewal Strategy	Central Bedfordshire Council has a requirement to have a strategy focussing on Private Sector Housing. The Committee will receive the Council's approach to provide a rationalised service within the legacy authority's areas.	At its meeting held on the 15 th October 2009, the Committee resolved <i>"that the Committee would review the draft Strategy at the November or December 2009 meeting of the Committee before it was submitted to the Executive in March 2010 for approval and adoption"</i>
19.	5th November 2009	The Central Bedfordshire Response to the Green Paper "Shaping the Future of Care Together"	To provide a response to the Social Care Health and Housing Overview & Scrutiny Committee prior to its report to Executive on the 10 th November 2009.	

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
20.		Handover of BLPT Bedfordshire and Luton Mental Health and Social Care Partnership NHS Trust	Members will receive a report detailing the change in governance and management of Bedfordshire and Luton Mental Health and Social Care Partnership NHS Trust	
21.		Homelessness Housing Option: Lets Rent	The Committee will receive the current position in the development of this housing option which assists the homeless to acquire and remain in high quality sustainable homes in the private sector.	
22.	15th October 2009	Directorate Overview: Services to Carers	<i>The content of this Directorate Overview is currently being devised within the Directorate</i>	
23.		Provision of Breaks and Services to Carers	To approve the joint delivery and spending plan between Central Bedfordshire Council and NHS Bedfordshire to provide breaks and services to carers.	As an addendum to the Directorate Overview, the Committee will receive a report outlining the Council's position prior to its report to Executive on the 13 th October 2009
24.		Safeguarding Vulnerable Adults Annual Report	The Committee to not the 2008/2009 annual report of the Adult Safeguarding Board for Bedfordshire.	
25.		Substantial Variations & Developments of Health Services	To consider a framework on what constitutes a substantial variation.	The Committee may wish to discuss what constitutes substantial with local NHS Bodies and the Local Involvement Network (LINK) on an agreed definition in the local context and how consultation should be carried out.

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
26.		Private Sector Housing Renewal Strategy	Central Bedfordshire Council has a requirement to have a strategy focussing on Private Sector Housing. The Committee will receive the Council's approach to provide a rationalised service within the legacy authority's areas.	The Committee may wish to establish a Task Force to review this policy prior to it's receipt at Executive in February 2010
27.	10 th September 2009	LINK Update		The Committee will receive an update from Bedfordshire LINK on local health matters influencing LINK activity as defined by the Health and Social Care Act 2001.
28.		Key pressures effecting NHS Bedfordshire	Key pressures and drivers for improvement	<p>The presentation should focus on the key issues faced by NHS Bedfordshire, taking into account a local perspective on</p> <ul style="list-style-type: none"> • Establishing an Arms Length Trading Organisation (ALTO) for the PCT's Provider Services • Principles for determining strategic locations for health infrastructure
29.		Quarter 1 Budget & Performance Information	To receive the Budget and Performance information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's financial performance against budget for Q1

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
30.		Directorate Overview: Safeguarding Vulnerable Adults	To receive an overview of the Directorates approach to Safeguarding Vulnerable Adults.	The Committee will receive an outline presentation focussing on Central Bedfordshire's approach to providing a Safeguarding service for Adults. The purpose of the presentation is to also aid Members awareness and understanding of the Safeguarding service for Adults in need of such support
31.		Consultation Feedback: Homelessness Event	The Committee will receive feedback form the Stakeholder event held on the 27 th July 2009	Central Bedfordshire Council has a legal requirement to have a strategy focussing on the region's homeless. The Committee will receive the Council's approach to provide a rationalised service encompassing the needs of the demographic within the legacy authority's areas.
32.		Update on the Adult Social Care Recovery Plan	The Committee to consider an update of the Adult Social Care Recovery Plan	The Directorate will provide an update to the Social Care, Health and Housing Overview and Scrutiny Panel within the corporate performance monitoring framework.
33.	13th August 2009	Empty Dwellings Management Orders (EDMOs)	Member are asked to comment on a "pilot" EDMO with a view to being presented with a comprehensive Empty Homes Strategy	The committee may wish too consider a presentation and complementary report setting out the Council's position and a way forward.
34.		Substantial Variations & Developments of Health Services	To consider a framework on what constitutes substantial.	The Committee may wish to discuss what constitutes substantial with local NHS Bodies and the Local Involvement Network (LINK) on an agreed definition in the local context and how consultation should be carried out.

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
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Executive Dates:

12th January 2010; 9th February 2010; 9th March 2010; 6th April 2010

Briefings the Committee may wish to consider include:-				
35.		Learning Disabilities	DoH has launched this cross-government strategy for the next three years, which takes account of the responses to the consultation which ended in March 2008. In particular, this strategy addresses what people's experiences are of supporting people with learning disabilities and their families need.	The Committee may wish to consider how this affects it's communities
36.		A Strategy Older People	The Older People's Strategy, aims to challenge stereotyping of older people and provide a framework to develop a county in which older people have the support they need to lead active, healthy and independent lives.	The Committee may wish to consider how this affects it's communities
37.		Social Care Work Force	Working to Put People First: The Strategy for the Adult Social Care Workforce in England outlines the workforce implications of Putting People First and provides a high-level framework to support the transformation of the adult social care workforce.	The strategy is the result of collaboration between the Department of Health and its key partners in the adult social care sector. The Committee may wish to consider the local implications to its workforce
38.		Healthier Communities	Healthier Communities seeks to provide an overarching framework for achieving a	The Committee may wish to consider the local implications to its communities

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
			<p>vision of Central Bedfordshire as one of the healthiest places to live in the UK by improving health of residents and narrowing the gap in inequalities in health.</p>	